



Christian County Commission

100 West Church St, Room 100
Ozark, MO 65721

January Term

<http://ChristianCountyMO.iqm2.com>

~ Minutes ~

Monday, February 27, 2017

9:05 AM

The Christian County Courthouse

I. Convene

The meeting was called to order at 9:05 AM by Presiding Commissioner Ray Weter

II. Establish Quorum

Attendee Name	Title	Status	Arrived
Ray Weter	Presiding Commissioner	Present	9:05 AM
Ralph Phillips	Eastern Commissioner	Present	9:05 AM
Hosea Bilyeu	Western Commissioner	Present	9:05 AM
Malinda Young	Secretary	Present	9:05 AM
Kay Brown	County Clerk	Present	9:05 AM

III. Agenda

Motion/Vote - 9:05 AM Christian County Commission

Discussion - Approve Agenda

Attendees: Jason Sivils - Principal at Great River Engineering, Leo Snelling - Director of Purchasing

Presiding Commissioner Weter entertained a motion to approve the agenda for today, February 28, 2017, as published.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ralph Phillips, Eastern Commissioner
SECONDER:	Hosea Bilyeu, Western Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 9:10 AM Kay Brown-Christian County Clerk

Minutes & Financials Approval - Approve Minutes and Financials

Attendees: Jason Sivils - Principal at Great River Engineering, Leo Snelling - Director of Purchasing

Presiding Commissioner Weter said there are no minutes to approve, and then entertained a motion to approve Certified Court Order 02-27-2017-01 for the February 2017 Cart Fund, which represents the January 2017 Term. The Certified Court Order is broken down as follows:

Amount Received	\$127,231.44
Bridge 15%	\$19,084.72

Common One	\$37,749.57
Common Two	\$35,612.08
Billings Special	\$13,104.84
Garrison Special	\$3,040.83
Ozark Special	\$13,066.67
Selmore Special	\$3,486.14
South Sparta Special	\$1,412.27
Stoneshire Special	\$674.32
Total Roads	\$108,146.72
Total Bridge	\$19,084.72
Total Disbursed	\$127,231.44

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 9:12 AM Ashley Hannah, Christian County Commission

Minutes & Financials Approval - Paragon Architecture Request for Payment
Attendees: Jason Sivils - Principal at Great River Engineering, Leo Snelling - Director of Purchasing, Kevin Fox with the Missouri Department of Transportation.

Presiding Commissioner Weter presented Change Order AIA Document G701-2001, which was received from Josh Warren of Paragon Architecture. The original contract sum was \$264,684.00, the net change by previously authorized change orders was \$22,496.57, the contract sum prior to this change order was \$287,180.57, and the contract sum will be increased by this change order in the amount of \$110,802.79, therefore, the new contract sum including this change order will be \$397,983.36. Presiding Commissioner Weter entertained a motion to approve AIA Document G701-2001 in the amount of \$397,983.36 submitted by Paragon Architecture.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 9:15 AM Christian County Commission

Appointment - Board of Equalization Reappointment-Jason Massengale
Attendees: Jason Sivils - Principal at Great River Engineering, Leo Snelling - Director of Purchasing, Kevin Fox with the Missouri Department of Transportation.

Presiding Commissioner Weter presented for reappointment to the Board of Equalization Jason Massengale, for a three-year term expiring February 2020.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ralph Phillips, Eastern Commissioner
SECONDER:	Hosea Bilyeu, Western Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 9:30 AM Kevin Fox-MoDot

Discussion - 2017 Bridge Inspection Summary

Attendees: Jason Sivils - Principal at Great River Engineering, Leo Snelling - Director of Purchasing, Kevin Fox and Shane Adams with the Missouri Department of Transportation, Miranda Beadles, Brent Young

Late Attendee: Todd Wiesehan

Kevin Fox with the Missouri Department of Transportation presented the 2017 Bridge Inspection Summary Report, which included updated information on 59 bridges, not including Riverside Bridge. Mr. Fox said the inspections occurred between January 9, 2017 and January 19, 2017 with the assistance of the County Road District Department. Presiding Commissioner Weter noted that the Riverside Bridge is located in the Ozark Special Road District, and asked what might happen with the bridge. Mr. Sivils said the Riverside Bridge was closed and has not been inspected. He said that if the bridge is closed and not worked on for two years it will be taken off the National Bridge Registry and would no longer be eligible for funding. He said if that happened the County would receive a letter stating that the bridge would be dropped off the registry, however, if the County is actively working to try and find a solution to replace it they can draft a letter asking for an extension. Presiding Commissioner Weter asked if the Ozark Special Road district was aware of that fact. Mr. Sivils said that all correspondence is sent to the County Commissioners. Mr. Fox recommended having Ms. Beadles contact the Ozark Special Road District to obtain an extension for Riverside Bridge, and to contact Billings Special Road District regarding the bridge on Terrell Road. Mr. Fox said that the following bridges will not be included in the inventory list: Saddlebrook Bridge located on Ranch Drive, and the bridge located on Highway F, south of Marshfield, that is owned by Mr. McMullin. Mr. Fox then recommended after each Spring to power wash the bridge decking to remove salt, and also to repair any holes. He noted that all bridges are to be inspected within 90 days after they open, and then reviewed the specifics for each bridge inspected. Ms. Beadles said she will contact the Special Road Districts and convey the MoDOT bridge inspection information. Presiding Commissioner Weter entertained a motion to enter into the record the Bridge Inspection Summary provided by Kevin Fox from MoDOT.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 9:40 AM Ashley Hannah, Christian County Commission

Right of Way Dedication - Right-Of-Way -Thyme Road - Common 2

Attendees: Leo Snelling, Kevin Fox, Todd Wiesehan

Presenter Todd Wiesehan, Planning and Development Administrator, presented to the County Commission a Right-of-Way Deed for White Ash Road located in the Common Two Road District, owned by Robert Donham. Mr. Wiesehan said this deed will provide an additional 25 feet of right-of-way extending to the center line of the road. Presiding Commissioner Weter entertained a motion to accept the additional easement along White Ash Road.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ray Weter, Presiding Commissioner
SECONDER:	Hosea Bilyeu, Western Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 9:50 AM Ashley Hannah, Christian County Commission

Right of Way Dedication - Right-Of-Way -Thyme Road - Common 2

Attendees: Leo Snelling, Kevin Fox, Todd Wiesehan

Presenter Todd Wiesehan, Planning and Development Administrator, presented to the County Commission a Right-of-Way Deed for additional easement along Thyme Road located in the Common Two Road District, offered by Jeanette and Steven Brown. Mr. Wiesehan said this deed will convey a strip of right-of-way with a lot line adjustment on the west side of Thyme Road, which will give the county 25 feet from the center line of Thyme Road. Presiding Commissioner Weter entertained a motion to accept the additional right-of-way along Thyme Road as defined.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 10:00 AM Brad Cole-Christian County Sheriff

Bid Opening - Bid Opening-Sheriff Computers

Attendees: Leo Snelling, Executive Assistant Julia Maples, Sheriff Cole, Reserve Lieutenant Lori Rhoden

The Commission met with presenters from the Sheriff's department regarding a bid opening for Sheriff's office computers. Sheriff Cole said they've solicited bids for computers. Ms. Maples said last year they submitted a bid because they wanted to

purchase up to 12 computers to replace desk top PC's as they go along. She said in 2016 they replaced 8 out of 12. A sole bid from PC Net was received which includes Lenovo Full Tower Workstations at the cost of \$635.00 each, as well as Microsoft Office 2016 Suite software at the cost of \$209.00 each. Western Commissioner Bilyeu inquired if only one bid was received, and Ms. Young confirmed that it was, and said that the bid was published for two weeks. Sheriff Cole recommended that the County Commission accept the bid from PC Net for a quantity of up to 12 work stations with Microsoft Office Suite software for each. Presiding Commissioner Weter entertained a motion to award the bid from PC Net to provide up to 12 Lenovo work stations at a cost of \$635.00 each, as well as Microsoft Office 2016 Suite software at the cost of \$209.00 each.

RESULT:	ADOPTED [2 TO 0]
MOVER:	Ralph Phillips, Eastern Commissioner
SECONDER:	Hosea Bilyeu, Western Commissioner
AYES:	Ralph Phillips, Hosea Bilyeu
AWAY:	Ray Weter

Motion/Vote - 10:15 AM Brad Cole-Christian County Sheriff

Grant - Grant Applications-Hazardous Moving Violations/DWI Enforcement
Attendees: Leo Snelling, Executive Assistant Julia Maples, Sheriff Cole, Reserve Lieutenant Lori Rhoden

The Commission met with presenter Sheriff Cole regarding Grant Applications for Hazardous Moving Violations/DWI Enforcement. Sheriff Cole presented the County Commission with grant applications for Sobriety Checkpoints and DWI Saturation in the amount of \$19,804.00, and for Enforcing Hazardous Moving Violations in the amount of \$9,516.00 from the Missouri Department of Transportation. Presiding Commissioner Weter asked if the grant administration rules and requirements have been met and if the grant writer attended training classes to receive federal grant funds. Sheriff Cole said these grants were written by Lori Rhoden, who has written many grants for the Sheriff's department and has met the requirements to obtain federal funds. Sheriff Cole said they are requesting approval to submit the applications that have been reviewed and approved by County Counselor John Housley. Presiding Commissioner Weter entertained a motion to authorize the grant applications for Enforcing Hazardous Moving Violations and Sobriety Checkpoints and DWI Saturation presented by the Sheriff.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 10:30 AM Brad Cole-Christian County Sheriff

Agreement - Nixa Police Department IGA
Attendees: Leo Snelling, Julia Maples, Sheriff Cole, Captain Richard Ramage

The Commissioners met with presenters from the Sheriff's department to discuss an Intergovernmental Law Enforcement Services Agreement between the City of Nixa's police department and the Christian County Sheriff's Department. Sheriff Cole said this mutual agreement with the City of Nixa was drafted by County Counselor John Housley, and is the same agreement we have throughout the County with all the cities. Sheriff Cole said the agreement details the authority of each agency, as well as the cost for major events. Presiding Commissioner Weter entertained a motion for the Christian County Commission to approve the mutual aid agreement between the Christian County Sheriff's Department and the City of Nixa through 2020.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ralph Phillips, Eastern Commissioner
SECONDER:	Hosea Bilyeu, Western Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 10:45 AM Brad Cole-Christian County Sheriff

Contract - Inmate Healthcare Addendum

The meeting was attended by Commission Secretary Malinda Young, Purchasing Agent Leo Snelling, Sheriff's Administrative Assistant Julia Maples, Sheriff Brad Cole and Captain Ramage.

The Commissioners met with presenters from the Sheriff's department to discuss the Inmate Healthcare Addendum. Sheriff Cole said that currently he has 3 hours of mental health services contracted per week, and he is requesting adding an addendum to the Advanced Correctional Healthcare Inmate Healthcare Contract for an additional 10 hours. The total cost of the Healthcare contract will now be \$344,740.67, which is below the budgeted cost. Sheriff Cole said in the past two months they have had more assaults in the jail, and noted that the addendum was approved and signed by County Counselor John Housley and the County Auditor. Presiding Commissioner Weter entertained a motion to approve the addendum to the Advanced Correctional Healthcare contract for an additional 10 hours of mental health services per week.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 10:55 AM Brad Cole-Christian County Sheriff

Discussion - Disposal of Surplus Property

Attendees: Leo Snelling, Julia Maples, Sheriff Cole, Alec McChesney

The Commission met with presenters from the Sheriff's department to discuss disposal of surplus property. Sheriff Cole said they have the following equipment to sell: Two diesel military generators, two military hummer utility vehicles, one 1984 5-ton military truck, one 1967 military trailer, and one 2005 Chevrolet 3500 passenger transport van. Sheriff Cole said that they continue to pay insurance on these vehicles even though

they're not used, and recommended using an online auction website (www.govdeals.com) to advertise the military merchandise with the assistance of a local representative. He also noted that the passenger van could be sold through an auto auction. Western Commissioner Bilyeu asked what amount of time is needed to sell this equipment online. Sheriff Cole answered that the notice is placed online for two weeks, and it is processed within 30 days. Presiding Commissioner Weter asked if the public can bid on these items. Sheriff Cole said yes, and the public can also bid on the surplus property. Presiding Commissioner Weter entertained a motion to approve the sale of the military items listed as well as the transport van, and to make arrangements to carry this out.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ralph Phillips, Eastern Commissioner
SECONDER:	Hosea Bilyeu, Western Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 11:00 AM Christian County Commission

Discussion - Improving Communication

Attendees: Miranda Beadles, Todd Wiesehan, Leo Snelling, Julia Maples, Brad Cole, Alec McChesney, Amelia Wigton, Prosecutor Amy Fite

Western Commissioner Bilyeu said that communication is the health of the organization, and he doesn't want to engage in correction or finger pointing, but wants to make it a matter of consideration that the Christian County government can improve communication relating to the closing of the Historical Courthouse doors for security purposes. He said the Collector expressed his concern that there wasn't enough notice given to the public regarding the closing of the doors, and asked what they can do better to minimize the confusion. Presiding Commissioner Weter was unaware that family custody trials were taking place and Eastern Commissioner Phillips was concerned about security. Eastern Commissioner Phillips informed Presiding Commissioner Weter that family custody trials can generate tension and become a security concern, and it was imperative to lock the doors quickly. Western Commissioner Bilyeu asked the audience to email the County offices and place a notice in the newspaper in the future. Eastern Commissioner Phillips said that he and Presiding Commissioner Weter were blind-sided and didn't know the courtroom was going to be utilized. Western Commissioner Bilyeu asked those in the organization to consider giving everyone as much lead time as possible, and said it would be helpful to know when the docket was set in order to have security in place. He said these are small things that show respect to those working in the courthouse as well as public citizens. Western Commissioner Bilyeu said that there's been a lack of respect as well as disrespectful communication, and he said that we are called beyond to be courteous. He offered his apologies to the citizens of the County for the lack of preparation in the closing of the courthouse doors. Presiding Commissioner Weter thanked Ms. Wigton for posting the information. There was discussion about being conscious of Sunshine Laws and making sure that items that need to be addressed be placed on the agenda. Ms.

Fite asked if the Commission would consider a routine meeting of all department heads. Presiding Commissioner Weter expressed concern about the Sunshine Law being violated. There was discussion about how communication can be better handled in the future, possibly through quarterly meetings or via email documentation.

Motion/Vote - 11:30 AM Miranda Beadles-Highway Engineer

Bid Decision - RFQ Decision-Engineering Consultant

Attendees: Leo Snelling, Miranda Beadles, Todd Wiesehan

The Commission met with presenter Miranda Beadles, Highway Engineer, regarding the RFQ decision for an Engineering Consultant. The County Commission had previously received RFQ's for engineering services from the following three companies: Palmerton Parrish, Inc.; Allgeier, Martin & Associates; and Great River Engineering. County Road Engineer, Miranda Beadles, developed an evaluation criteria worksheet based on points. Ms. Beadles said the firms were ranked by knowledge, project approach, location, and minority/women participation. Ms. Beadles recommended that they negotiate with all three firms to obtain quotes as needed for services, based on the best price, time, and location. Ms. Beadles said she would get started working on contracts and pricing. Commissioner Bilyeu said he likes the research that Ms. Beadles has done, and Commissioner Phillips said he likes having options and would like to authorize Ms. Beadles to proceed. Western Commissioner Bilyeu moved to allow Ms. Beadles to move forward in negotiating pricing and to draw from any of these three firms based on the project, cost, time, and location, and to proceed with the process of obtaining pricing and contracts.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

IV. Adjournment

The meeting was closed at 12:00 PM

12:00 PM

Adjournment

Presiding Commissioner Weter said seeing no further business we are adjourned.

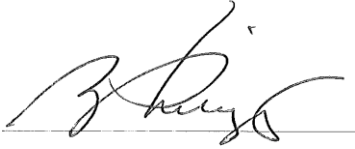

Ray Weter

Presiding Commissioner, Ray Weter



Hosea Bilyeu

Western Commissioner, Hosea Bilyeu



Ralph Phillips

Eastern Commissioner, Ralph Phillips